

Year 6 Writing Policy

Frequency

- Two writing lessons shall be carried out each week: one long writing task and one short writing task.
- The weekly pattern shall be as follows:
 - Week 1: Long writing in Maltese and short writing in English.
 - Week 2: Long writing in English and short writing in Maltese.
- Long writing lessons shall last approximately 90 minutes.
- Short writing lessons shall last approximately 45 minutes.

Writing Process

- The writing process shall consist of the following stages: pre-writing/planning, drafting, peer response, student editing, teacher editing, and publishing.
- Once teacher editing has been completed, publishing shall be finalised at home.
- Peer response shall be carried out when time permits; however, pupils must be provided with opportunities for peer response and editing several times throughout the year.
- Peer response may be undertaken in pairs, groups, or as a whole-class activity.
- The *Two Stars and a Wish* model shall be used consistently to provide constructive feedback.
- Similes and expressions, in both Maltese and English, shall be printed and displayed in class for reference. Pupils are expected to incorporate such expressions in their writing.
- The teacher shall highlight or circle three misspelled words in each task. Pupils shall correct these words in the purple spelling copybook using the *Look, Say, Cover, Write, Check* method.

- Long writing tasks shall follow the structure of three main sections:
 - Introduction
 - Body (two paragraphs)
 - Conclusion
- Pupils shall not use numbers at the beginning of sentences.
- The plan, draft, and final publication shall be filed in a display file for both Maltese and English writing, ensuring pupils understand the writing process.
 - The Maltese display file shall be red.
 - The English display file shall be blue.
- Short writing tasks shall be presented in copybooks.
 - The Maltese copybook shall be red.
 - The English copybook shall be blue.

Pre-writing Strategies

Teachers shall use a variety of pre-writing strategies, including:

- Flow chart
- Story map
- Video clip
- Web
- The five senses
- The six senses graphic organiser (see, hear, taste, smell, touch, emotions)
- List
- WH questions
- Timeline
- Word bank (elicited during oracy and brainstorming)

Checklist for Pupils

Before submitting their work, pupils shall check for the following:

- Correct use of capital letters
- Correct punctuation
- Accurate spelling
- Logical sequencing
- Division of work into three main sections: introduction, body (two parts), and conclusion
- Use of adjectives and *Wow words* (highlighted to monitor frequency)
- Use of similes (highlighted to monitor frequency)
- Use of expressions (highlighted to monitor frequency)
- A striking introduction and conclusion that enhance the overall impact of the writing

Genres of Writing

English Writing

Long tasks (200 words):

- Letter
- Email
- Story (narrative or descriptive)
- Report
- Article/Opinion article

Short tasks (60 words):

- Message
- Recipe
- Directions
- Instructions

- Poster

Maltese Writing

Kitba Twila (200 kelma):

- Rakkont
- Stampa storja
- Ittra
- Rapport
- Artiklu
- Djalogu
- Email
- Djarju

Kitba Qasira (60 kelma):

- Struzzjonijiet
- Direzzjonijiet
- Riċetta
- Paragrafu b'lingwaġġ matematiku u xjentifiku

Journaling

- Journal writing shall take place at least once a week.
- Each session shall last approximately 15 minutes.
- Prompts may include video clips, stories, picture sequences, or other stimuli.
- During journaling sessions, the teacher shall also write in their own journal, serving as a model to encourage pupils.

- Pupils are encouraged to express themselves freely through journaling, fostering creativity and personal reflection.
- Pupils are encouraged to share their journal entries during dedicated sharing sessions. The *Author's Chair* may be used as a structured platform for sharing.
- Journals shall not be corrected by the teacher.
- Journals shall be maintained in decorated copybooks, allowing for individual creativity and personal expression.